

AGENDA

**December 19, 2024
Town of Minden
134 Sthwy 80, Fort Plain, NY 13339**

Regular Meeting 6:00 pm

- I. **Call to Order**
- II. **Salute to the Flag**
- III. **Moment of Silence**
- IV. **Roll Call**
- V. **Adoption of Agenda**
- VI. **Presentations**
 - Plaque Presentations
- VII. **Public Comment**
- VIII. **Communications**
- IX. **Approval of Minutes of Previous Sessions**
- X. **Auditing Committee – Motion from Committee to Pay Bills (transfer funds if any)**
- XI. **Reports**
 1. Financial - Supervisor Reese
 2. Highway Department Committee – Council member Webb
 3. Highway Report – Joseph Hanifin
 4. Dog Warden – Jim Brownell
 5. Building and Fire Code Enforcement – Anthony Howland
 6. Town Clerk – Tammy Beauregard
 7. Planning Board – Chairman James Welch
 8. ZBA -Neal Erkson
 9. Justice Reports – Judge Bradley & Judge Stevens
 10. Assessor – Donna Falconio
 11. Historian – Eileen Chambers

XII. Unfinished (Old) Business

XIII. New Business

1. Resolution 45 of 2024 – Resolution Authorizing Supervisor to Sign Notice that the Town has no Objection to Forest Preserve Users, Inc. (Snowmobile Club) Using Lands Owned/Leased by Niagara Mohawk (National Grid) within the Town
2. Resolution 46 of 2024 – Resolution Authorizing Supervisor to Sign Contract with Ayres Memorial Animal Shelter for the 2025 Calendar Year
3. Resolution 47 of 2024 – Resolution Setting the Date and Time for the 2025 Organizational Meeting for the Town of Minden
4. Resolution 48 of 2024 – Resolution Authorizing the Town Supervisor to Sign A Two-Year Contract for Snow and Ice Control on County Roads for the period of January 1, 2025 to December 31, 2026
5. Resolution 49 of 2024 – Resolution Authorizing and Directing the Treasurer/Deputy Treasurer to Close Books for 2024
6. Resolution 50 of 2024 – Resolution Appointing Planning Board Member
7. Resolution 51 of 2024 – Resolution to Approve Contract extensions for the new Highway Garage Project

XIV. Adjournment

Next Meeting (Organizational Meeting) January 2, 2025 @ 6:00 pm

Regular Meeting – January 16, 2025 @ 6:00 pm

RESOLUTION 45 OF 2024
DATED: DECEMBER 19, 2024
MINDEN, NEW YORK

RESOLUTION BY:

SECOND BY:

RESOLUTION AUTHORIZING SUPERVISOR TO SIGN NOTICE THAT THE TOWN HAS NO OBJECTION TO FOREST PRESERVE USERS, INC. (SNOWMOBILE CLUB) USING LANDS OWNED/LEASED BY NIAGARA MOHAWK (NATIONAL GRID) WITHIN THE TOWN

WHEREAS, the Forest Preserve Users, Inc. (Snowmobile Club) desires the use of the strip of land owned/leased by Niagara Mohawk Power Corp. for snowmobile trail use; and

WHEREAS, Niagara Mohawk Corp. is requesting that the Forest Preserve Users, Inc. provide authorization from the municipality of which the trail passes through showing no objection to such use of such trail.

RESOLVED, that the town has no objection to such snowmobile trail passing through the town and that Supervisor Cheryl A. Reese is authorized to sign paperwork for Niagara Mohawk Power Co. on behalf of the Forest Preserve Users, Inc.

Vote on resolution:

Supervisor	Cheryl A. Reese
Council member	Vacant
Council member	Karolann Grimm
Council member	Stephen Heiser
Council member	Elwyn Webb

SUPERVISOR

TOWN CLERK

RESOLUTION 46 OF 2024
DATED: DECEMBER 19, 2024
MINDEN, NEW YORK

RESOLUTION BY:

SECOND BY:

RESOLUTION AUTHORIZING SUPERVISOR TO SIGN CONTRACT WITH AYRES MEMORIAL ANIMAL SHELTER FOR THE 2025 CALENDAR YEAR

WHEREAS, funds have been allocated in the 2025 Operating Budget to contract with the Ayres Memorial Animal Shelter for the care of dogs found running at large in the township - outside the village of Fort Plain, and

WHEREAS, a contract for the 2025 year has been received in the amount of \$4,500.00 dollars, and be it

RESOLVED, the Town Supervisor is hereby authorized and directed to sign said contract that shall be for (1) year in the amount of \$4,500.00 dollars and shall be in effect from 1/1/2025 through 12/31/2025.

Vote on Resolution:

Supervisor	Cheryl A. Reese
Council member	Vacant
Council member	Karolann Grimm
Council member	Stephen Heiser
Council member	Elwyn Webb

SUPERVISOR

TOWN CLERK

RESOLUTION 47 OF 2024
DATED: DECEMBER 19, 2024
MINDEN, NEW YORK

RESOLUTION BY:

SECOND BY:

RESOLUTION SETTING THE DATE AND TIME FOR THE **2025** ORGANIZATIONAL MEETING
FOR THE TOWN OF MINDEN

WHEREAS, it is necessary to have an organizational meeting at the beginning of each year, be it

RESOLVED, that January 2, 2025 at 6:00 pm is set for the Organizational Meeting of the Town of
Minden for 2025.

Vote on Resolution:

Supervisor	Cheryl A. Reese
Council member	Vacant
Council member	Karolann Grimm
Council member	Stephen Heiser
Council member	Elwyn Webb

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SUPERVISOR

TOWN CLERK

RESOLUTION BY:

SECOND BY:

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A TWO-YEAR CONTRACT FOR SNOW AND ICE CONTROL ON COUNTY ROADS FOR THE PERIOD OF JANUARY 1, 2025 TO DECEMBER 31, 2026

WHEREAS the Montgomery County Commissioner of Public Works is seeking a contract to enter in with the towns for snow and ice control on County roads within the Town of Minden under Section 135A of the Highway Law, and

WHEREAS the county has agreed upon the amount for the 2025 year \$6,545.65 per mile and for the 2026 year \$6,774.75 per mile, and whereby such contract filed in the town clerk's office shall be abided by both parties; and

BE IT RESOLVED, that pursuant to Section 135A of the Highway Law, this Board authorizes and directs the supervisor to sign the county contract for snow removal and ice control for the sum of **\$6,545.65** per mile for the year of 2025 and **\$6,774.75** per mile for the year of 2026.

FURTHER RESOLVED, the Town Supervisor is authorized to sign a (2) two-year contract for snow and ice control on county roads for the period of January 1, 2025 - December 31, 2026.

2025 - 53.59 miles @ \$6,545.65 per mile = \$350,781.38
2026 - 53.59 miles @ \$6,774.75 per mile = \$363,058.85

Vote on resolution:

Supervisor	Cheryl A. Reese
Council member	Vacant
Council member	Karolann Grimm
Council member	Stephen Heiser
Council member	Elwyn Webb

SUPERVISOR

TOWN CLERK

RESOLUTION 49 OF 2024
DATED: DECEMBER 19, 2024
MINDEN, NEW YORK

RESOLUTION BY:

SECOND BY:

RESOLUTION AUTHORIZING AND DIRECTING THE TREASURER/DEPUTY TREASURER TO
CLOSE THE BOOKS FOR 2024

WHEREAS, certain Town business must be conducted until December 31, 2024, and

WHEREAS, the 1st regular meeting of 2025 is scheduled for January 16, 2025, be it

RESOLVED, that the Treasurer/Deputy Treasurer are authorized and directed to do all that is necessary to close Town business for Budget Year 2024 and are authorized to make any necessary adjustments and or payments if necessary.

Vote on Resolution:

Supervisor	Cheryl A. Reese
Council member	Vacant
Council member	Karolann Grimm
Council member	Stephen Heiser
Council member	Elwyn Webb

SUPERVISOR

TOWN CLERK

RESOLUTION 50 OF 2024
DATED: DECEMBER 19, 2024
MINDEN, NEW YORK

RESOLUTION BY:

SECOND BY:

RESOLUTION APPOINTING PLANNING BOARD MEMBER

WHEREAS, the Town of Minden Board needs to appoint a member of the Planning Board due to a vacancy; and

WHEREAS, the Town of Minden Board would like to appoint Pam Trumbull, 336 Goulds Road, Fort Plain, NY 13339, to fill the vacancy, for a term of January 1, 2025 until December 31, 2031.

BE IT HEREBY RESOLVED, that the Town of Minden Board hereby appoints Pam Trumbull, 336 Goulds Road, Fort Plain, NY 13339, as Planning Board member, to fill the vacancy, for a term of January 1, 2025 until December 31, 2031.

Vote on resolution:

Supervisor	Cheryl A. Reese
Council member	Vacant
Council member	Karolann Grimm
Council member	Stephen Heiser
Council member	Elwyn Webb

SUPERVISOR

TOWN CLERK

RESOLUTION BY:

SECOND BY:

RESOLUTION to Approve Contract extension for the new Highway Garage Project

WHEREAS, the Town has hired **AMZ Construction Services, Inc., Tri-Valley Plumbing & Heating, Inc., DiGesare Mechanical Inc., and Stilsing Electric Inc.**, for general, mechanical, plumbing, and electrical contractors for the work, labor, services and materials for Town of Minden New Highway Garage Construction Project.

WHEREAS, by the work has not been completed on time and the contractors are asking for an extension to the contracts; and

NOW, THEREFORE, it is resolved as follows:

1. The Town Board of the Town of Minden extends the Highway Garage General Construction (GC) Contract No. 1 to: **AMZ Construction Services, Inc.**, Contract No. 2 to: **Tri-Valley Plumbing & Heating, Inc.**, Contract No. 3 HVAC to: **DiGesare Mechanical Inc.**, and Contract No. 4 to: **Stilsing Electric Inc.**, a total of 40 days.

RESOLVED the Supervisor, with the advice of the attorney for the town and the town's engineering consultant, is authorized to sign the construction extension contract documents with the respective contractors consistent with the foregoing resolution, including such other, further and different documents as may be necessary to give full force and effect to this resolution.

Vote on resolution:

Supervisor Cheryl A. Reese
Council member Karolann Grimm

Council member Stephen Heiser
Council member Elwyn Webb
Council member Vacant

SUPERVISOR

TOWN CLERK